

REQUEST FOR COUNCIL ACTION

SUBJECT: Council Audio-Video streaming system

SUMMARY: The City received two vendor proposals in response to the RFP. Staff is requesting direction, whether to pursue one of the vendors' proposals, or seek additional proposals, or any other course of action by Council consensus.

FISCAL IMPACT: Cost depends on number of cameras. Plus monthly service fees.

- a) Single camera \$17,440 + \$199/mo.
- b) Three cameras \$33,222 + \$695/mo.
- c) Four cameras \$60,950 + \$695/mo.

STAFF RECOMMENDATION:

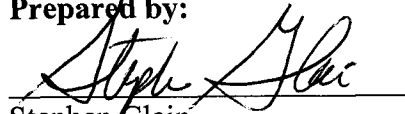
Staff will follow Council's direction. If additional proposals are desired, selecting a dollar amount or specific level of service would help vendors provide competitive proposals (number of cameras, fixed vs. movable camera views, indexing, etc).

MOTION RECOMMENDED:

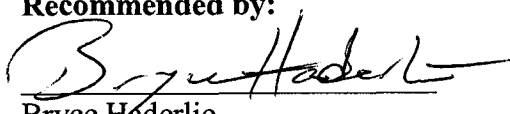
"I move to direct staff to (pursue contract with vendor, seek additional proposals, etc)"

Roll Call vote required

Prepared by:


Stephen Glain
Mgt. Asst. to City Mgr.

Recommended by:


Bryce Haderlie
City Manager

BACKGROUND DISCUSSION:

At the direction of City Council, staff advertised a Request for Proposals and sent the RFP directly to 14 potential vendors of audio-visual equipment and services. The equipment would allow City Council meetings to be streamed live online and the archived video recordings would be accessible for at least 2 years by the public on the City website.

Staff understands that multiple vendors are capable of providing this type of equipment and ongoing service at various price levels. However, the City received only two proposals in response the RFP:

1. **Century Link:** provides hosting, storage, indexing capability, live streaming, and recorded playback. They offer no equipment, but say their services are compatible with any equipment we purchase separately.
 - a. Price: \$5,000 installation + \$421/mo + equipment.
2. **Swagit:** considered by many to be top of the line system, with similar capabilities as above, although this proposal includes equipment at three different price levels:
 - a. Single camera \$17,440 + \$199/mo.
 - b. Three cameras \$33,222 + \$695/mo.
 - c. Four cameras \$60,950 + \$695/mo.

Based on staff research and this RFP, costs can range from \$17K - \$60K plus \$199-\$695/mo for hosting, streaming, and indexing services.